

“Regulations on documents certifying state recognised vocational education and professional qualifications, certificates of modules and documents certifying completion of part of the vocational education programme”

### **Template of Certificate of Vocational Basic Education**

The certificate is prepared on an A4 format page in a vertical position.

<b>Hologram</b>
<b>THE REPUBLIC OF LATVIA</b> <i>Image of Large National Coat of Arms in colour</i>
<full title of education institution> <title of structural unit of the education institution> <sup>1</sup>
<b>CERTIFICATE</b> <b>of vocational basic education</b> Series PPA No <000000>
<name and surname of person obtaining certificate> personal identification number <000000-00000>
has acquired vocational basic education programme of second level of the Latvian Qualifications Framework <code and name of education programme>
and in 20<00> has obtained vocational basic education
[and <he/she> has been awarded professional qualification <title of professional qualification> <sup>2</sup> , that corresponds to <first/second> level of professional qualification] <sup>3</sup>
<Stamp> Head of education institution (signature) <Name, Surname>
20<00> year <00> <month> Registration No <0000>

Notes.

1 The name of the structural unit is recorded in accordance with the Cabinet of Ministers Regulations No 52 of 7 February 2023 “Regulations on documents certifying state recognised vocational education and professional qualifications, certificates of modules and documents certifying completion of part of the vocational education programme” paragraph 11.

2. The specialisation of the professional qualification is also indicated, if the education programme includes it and the person has been awarded it.

3. If no professional qualification has been awarded, then the name of the professional qualification is not indicated.