

## Template of electronically prepared Transcript of Record

### Transcript of Record

Certificate of Professional Qualification

Series PKA No <.....>

<name, surname>

<personal identification number>

<full title of an education institution>

Type of vocational education programme:	<type of vocational education programme>
Name and code and of the education programme:	<name and code>
Duration and volume of the implementation of educational programme:	<years>, <hours>
Education acquisition form:	<full-time/part-time>

**I. Grades:**

**Professional content**

<Title of the module or study subject>, <number of> hours, including <number of> hours in work-based learning, grade <grade (number in words)>

**General content**

<Title of the study subject / course>, <count of> hours, grade <grade (number in words)>

**II.** <...%> of the educational programme has been acquired in practice at a workplace, including work-based training.

**III.** Professional qualification <title of professional qualification or part of the professional qualification> that corresponds to <second / third / forth> level of professional qualification has been awarded.

**IV.** Grade of the professional qualification’s exam <grade (number in words)>.

**V.** Certificates were received for the results of State final examinations in general secondary education courses of study subjects:

<Title of the study subject/course>, <level of content of the study subject>, <number of the certificate of general secondary education>.

**VI.** Passed the examination of the international testing body in <foreign language> and received a document: <title of the document>, No <number>.

**VII.** Participated in <information on participation in national or international professional craftsmanship competitions and shows, projects and scientific research, subject Olympiads, mobility programmes, etc.>.

**VIII.** Awards and other achievements: <lists state and/or international awards and/or achievements>

Head of the education institution <name, surname>

Date of the document is in time stamp

Registration No

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SIGNATURE AND CONTAINS A TIME STAMP